

**ESCAP/WMO Typhoon Committee
9th Integrated Workshop**

**"Synergized, Integrated, Collaborative Standard Operating Procedures Strategies
to Improve Early Warning System for Coastal Multi-hazards"**

**20 – 24 October 2014
ESCAP - UN Conference Center, Bangkok, Thailand**

ATTENDANCE FORM

Important: The Attendance Form must submit to the TCS (fax: +853 88010530 or E-mail: iws9@typhooncommittee.org) on or before 20 September 2014.

1. Dr./Mr./Mrs./Ms. _____
First Name Middle Name Last Name

2. Present Official Position _____

3. Country _____

4. Agency/Organization _____

5. Mailing address: _____

Fax Number: _____ Email _____

Tel. number : Office _____ Home/mobile _____

6. Will Attend the 9th IWS as

() REPRESENTATIVE () ADVISER
() ALTERNATE () OTHERS _____

7. Please check the option below on the entry visa to Thailand and provide the passport information as requested. The same information is required from the accompanying person, if any. In order to facilitate the visa application if required by Members, ESCAP will provide assistance by contacting the Thai Ministry of Foreign Affairs. Participants should submit to TCS the copy of the passport, travel itinerary and the invitation letter from TCS at least 2 weeks before departure.

☐ Visa exemption ☐ Visa on Arrival ☐ Need to apply visa

Full name as shown on Passport _____
Date of birth _____ Place of birth _____
Nationality _____ Gender _____
Passport number _____ Profession _____
Place of issue _____ Date of issue _____
Place to apply for visa _____ Expiry Date _____

8. Accompanied by following members of family

Name	Relationship	Age (if under 18)
_____	_____	_____
_____	_____	_____

9. Flight Information

ARRIVAL

DEPARTURE

Place:

Date:

Flight No.:

Time:

☐

Flight details not yet available.

10. You are required to make your own accommodation arrangements*. Details of nearby hotels are included in the Information Note for Participants. For our reference, please fill in your accommodation information.

Name and address of hotel

Check IN Date :

Check OUT Date :

TEL.

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FAX

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* Please be prepared to make your own transportation arrangements (airport-hotel-airport; and hotel-venue-hotel) .

11. Please address this ATTENDANCE Form, preferably before 20 September 2014 to:

Ms. Denise Lau

Typhoon Committee Secretariat

Avenida de 5 de Outubro, Coloane

Macao, China;

Tel. No. (853) 88010531 - Fax No. (853) 88010530

E-mail: iws9@typhooncommittee.org / denise@typhooncommittee.org

I, the undersigned, hereby accept the invitation of the ESCAP/WMO Typhoon Committee to participate in the 9th **Integrated Workshop on “Synergized, Integrated, Collaborative Standard Operating Procedures Strategies to Improve Early Warning System for Coastal Multi-hazards”**, Bangkok, Thailand, on 20-24 October 2014, and agree to confirm that neither the ESCAP/WMO Typhoon Committee nor the host will be responsible for:

- (1) Any costs incurred with respect to insurance, medical bills and hospitalization fees;
- (2) Compensation in the event of death, disability or illness; and
- (3) Loss or damage to personal property of the participant while attending the Meeting or during travel.

I also agree to refrain from engaging in political, commercial and/or any activities other than those governed by the program scheduled for the duration of the Workshop.

SIGNATURE

DATE